

BHS Stage 2 / BHSQ Level 2

Mapping your achievements to the BHS career pathways from September 2020

All qualifications should undergo a regular review period to ensure they remain fit for purpose. Vocational qualifications, such as the BHS qualifications, need to evolve with the industry to ensure that relevant and current skills and knowledge are assessed so those that gain the qualification are prepared for employment.

The BHS is proud of our world-class, industry leading qualifications developed for the modern equestrian industry. BHS qualifications are awarded by [British Horse Society Qualifications](#) (BHSQ). BHSQ is an awarding organisation recognised and regulated by the Office of the Qualifications and Examinations Regulator (Ofqual) in England, SQA Accreditation in Scotland, Qualifications Wales (QW) and the Council for the Curriculum, Examinations and Assessment (CCEA) in Northern Ireland.

As we have updated our qualifications, we have put measures in place to support learners that have started, but not yet completed, their Stage 2 qualification. Or, they have completed qualifications before May 2020 and would like to achieve a BHSQ Foundation Groom, Foundation Groom with Riding or Foundation Coach qualification. There may be additional 'top up' of skills or knowledge that is required for a learner to be awarded a BHSQ qualification. This ensures that learners who are awarded a Stage 2 BHSQ qualification have the skills and knowledge reflected in the current syllabus providing clarity for learners and employers.

For further information on any of the current BHSQ Level 2 (Stage 2) units, please refer to our [website](#).

The process detailed below is required if a learner wants to achieve a BHSQ Level 2 (Stage 2) qualification. The processes below are not required if the learner wants to progress to the next level/Stage, they have already been awarded the BHSQ qualification, or have not yet started or achieved any part (section or unit) of a qualification listed below.

1. How to achieve the BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2) if you have achieved some qualifications or awards before 1 May 2020

The BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2) qualification is awarded upon achievement of a Stage 2 Care, Lunge, Ride and Coaching element. If you have already achieved, in full, any of the Care, Lunge and Ride elements (you have been awarded a unit or qualification certificate) and not yet achieved the Coaching unit, you will be required to evidence currency of your (Care, Lunge and Ride) skills and knowledge. This will be in addition to completing the Coaching unit ([Unit 4: Stage 2 Coaching](#)) to be awarded the BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2). The evidence you will provide is determined by when you achieved your Care, Lunge and Ride elements. References of currency are required if you achieved your qualification 10 or more years ago; this is to show your knowledge and skills remain current as the industry has evolved over time. If you have achieved your qualification within the last 10 years and want to transition to a BHSQ qualification, the evidence you will need to supply will be determined by which qualification you achieved.

Transitioning to BHS Career Pathways

1.1 If you achieved your Stage 2 Care and/or Ride 10 or more years ago.

Table 1, additional evidence to submit if you achieved your qualification 10 or more years ago.

Title of your qualification / award	Date of achievement	Additional evidence to submit	Supporting documents for you
BHS Stage 2 Care (includes Lunge) OR EQL Level 2 Diploma in BHS Horse Knowledge and Care	10 or more years ago	1. Application form 2. Reference: A reference from a BHS Assessor to confirm currency of skills and knowledge against current BHSQ Stage 2 Care and Lunge syllabus	Application form Appendix 1 Use the Stage 2 Care and Lunge Assessor Reference Template. Appendix 2
BHS Stage 2 Ride OR EQL Level 2 Diploma in BHS Riding Horses	10 or more years ago	1. Application form 2. Reference: A reference from a BHS Assessor to confirm currency of skills and knowledge against current BHSQ Stage 2 Ride syllabus	Application form Appendix 1 Use the Stage 2 Ride Assessor Reference Template. Appendix 3

If you completed any of the above awards and are still yet to complete the Coaching element, you will be required to submit a BHS Assessor reference to confirm currency of your skills and achieve Unit 4: Stage 2 Coaching to be awarded the BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2).

The reference must be completed by a BHS Assessor and they must complete the Assessor Reference Template; this ensures a breadth of evidence is supplied. Your reference should be submitted to BHS and will be reviewed by BHSQ. The BHS Assessor can be someone you know or work with but should not be a family member. The assessor can review your skills and knowledge via methods such as professional discussion, observation, video review or live stream video. However, the assessor must complete the Assessor Reference Template upon review of the evidence. The assessor may charge for this service. If you do not know a BHS Assessor please contact the Education Team who can provide contact details. Once you have selected an assessor please ask them to contact the Education Team to confirm they will be providing a reference.

Your reference is **not required** to be submitted to be able to enter or achieve the Stage 2 Coaching unit or to progress to any Stage 3 assessments. Your reference is only required if you want to be awarded the BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2). Your reference should be submitted within 12 months of achieving Unit 4: Stage 2 Coaching. If you do not submit a reference, but complete Unit 4: Stage 2 Coaching, you will be issued with a unit letter of achievement. You will be able to progress to Stage 3 assessments.

Transitioning to BHS Career Pathways

1.2 If you achieved your Stage 2 Care and/or Ride awarded by EQL less than 10 years ago and before September 2017

The Stage 2 was awarded by EQL between 2011-September 2017. If you achieved your EQL qualification 10 or more years ago, please see Table 1 for guidance. Table 2 provides guidance if you achieved your EQL qualification less than 10 years ago.

Table 2, additional evidence to submit if you achieved your qualification less than 10 years ago and before September 2017.

Title of your qualification / award	Time frame for achievement	Additional evidence to submit	Supporting documents for you
EQL Level 2 Diploma in BHS Horse Knowledge and Care	Less than 10 years ago and before September 2017	<ol style="list-style-type: none"> 1. Application form 2. Skills Record Stage 2 Care and Lunge Ready for Assessment and Coach Endorsement 3. Assessment criteria 8.2 Demonstrate how to administer an oral horse treatment 	Application form Appendix 1 Skills Record pages 16-22. If you do not have a Skills Record download a copy
EQL Level 2 Diploma in BHS Riding Horses	Less than 10 years ago and before September 2017	<ol style="list-style-type: none"> 1. Skills Record Stage 2 Ride Ready for Assessment and Coach Endorsement 	Application form Appendix 1 Skills Record pages 23-25. If you do not have a Skills Record download a copy

If you have achieved the EQL Level 2 Diploma in BHS Riding Horses and have not yet completed the Coaching unit, you will be required to complete the Skills Record for Stage 2 Ride, to include Coach Endorsements and Ready for Assessments. If you have achieved the EQL Level 2 Diploma in BHS Horse Knowledge and Care and have not yet completed the Coaching unit, you will be required to complete the Skills Record for Stage 2 Care and Stage 2 Lunge, to include Coach Endorsement, Ready for Assessments, and be assessed on assessment criteria 8.2 Demonstrate how to administer an oral horse treatment. Assessment criteria 8.2 will be assessed on your assessment day for Unit 4: Stage 2 Coaching. You will complete Unit 4: Stage 2 Coaching to be awarded the BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2). The additional evidence required reflects currency of your skills and knowledge and are required to be signed off if you would like to achieve the Foundation Coach qualification.

The coach endorsements and ready for assessments sign off can be completed by any BHS Accredited Professional who holds a minimum of the Stage 3 Care. Your completed Skills Record should be submitted to BHS.

Your Skills Record and completion of the additional assessment criteria are not required to be submitted to be able to enter or achieve the Stage 2 Coaching unit or to progress to any Stage 3 assessments. Skills Records are only required if you want to be awarded the BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2). Your Skills Record should be submitted within 12 months of achieving Unit 4: Stage 2 Coaching. If you do not submit the Skills Record, but complete Unit 4: Stage 2 Coaching, you will be issued with a unit letter of achievement. You will be able to progress to Stage 3 assessments.

1.3 If you achieved your Stage 2 Care and/or Ride between September 2017 – April 2020

If you started and completed your Stage 2 care and/or ride between September 2017 and April 2020 there are no requirements for you to complete extra assessments or provide extra evidence. The section you hold maps directly to the new BHSQ units.

If within this time period you completed the EQL/BHSQ Level 2 Diploma in BHS Horse Knowledge and Care and/or the EQL Level 2 Diploma in BHS Riding Horses please refer to table 2.

2. If you started a unit, but have not completed

If you have taken a Stage 2 assessment within the last 10 years, but not achieved the full qualification we are able to support you to complete the relevant learning outcomes to achieve the current BHSQ unit. If you have taken a Stage 2 assessment 10 or more years ago but did not achieve a qualification, it is recommended that you take the new Stage 2 unit in its entirety.

All assessments taken from September 2017 will require a completion of a [Skills Record](#). You will be required to have your Skills Record signed if transitioning to the BHS Career Pathways and taking any current learning outcome. Please refer to the relevant table below.

2.1 If you are part way through your Stage 2 Care, Lunge and or Ride (started less than 10 years ago and before September 2017)

Table 3, if you started EQL Level 2 Diploma in BHS Horse Knowledge and Care less than 10 years ago, but did not complete all units, you can transition to BHSQ Unit 1: Stage 2 Care and BHSQ Unit 2: Stage 2 Lunge and complete relevant learning outcomes.

EQL unit not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
Unit 1a: Groom and plait horses and fit equipment	LO1: Know about the roles, rights and responsibilities of an Assistant Groom LO3: Be able to prepare a horse to travel LO9: Be able to prepare a horse for presentation LO8: Be able to maintain a horse's health	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
Unit 1b: Fit, remove and maintain tack for exercise	LO1: Know about the roles, rights and responsibilities of an Assistant Groom LO2: Be able to fit tack and boots on a horse LO8: Be able to maintain a horse's health	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
Unit 2a: The principles of horse health and anatomy	LO1: Know about the roles, rights and responsibilities of an Assistant Groom LO6: Know about basic horse anatomy LO8: Be able to maintain a horse's health	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
Unit 2b: The principles of shoeing, clipping and trimming horses	LO1: Know about the roles, rights and responsibilities of an Assistant Groom LO8: Be able to maintain a horse's health LO9: Be able to prepare a horse for presentation LO10: Understand how to care for a horse's feet	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
Unit 3a: The principles of watering, feeding and fittening horses	LO5: Understand how to feed horses LO7: Understand horse fitness LO8: Be able to maintain a horse's health	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse

Transitioning to BHS Career Pathways

Unit 3b: The principles of stabling and grassland care for horses	LO4: Know about horse behaviour LO11: Understand the environment for keeping horses LO8: Be able to maintain a horse's health	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
Unit 4: Lunge a horse under supervision	Unit 2: Stage 2 Lunge Assessment criteria 8.2 Demonstrate how to administer an oral horse treatment	Skills Record completion Stage 2 Lunge Ready for Assessment Coach Endorsement: I can put on and take off appropriate equipment needed to lunge a horse

Table 4, if you started EQL Level 2 Diploma in BHS Riding Horses less than 10 years ago but did not complete all units, you can transition to BHSQ Unit 3: Stage 2 Ride and complete the relevant learning outcomes.

EQL unit not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
JUMPING: Ride horses over fences in an enclosed area	LO3: Be able to ride horses over show jumps	Skills Record completion Stage 2 Ride Ready for Assessment Coach Endorsement: I am able to ride in an open space

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

2.2. If you are part way through your Stage 2 Care, Lunge and or Ride (started September 2017-April 2020)

Table 5, if you started BHS Stage 2 Care (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 1: Stage 2 Care and complete relevant learning outcomes. You should have already completed your coach endorsements, but they are listed here for clarity.

BHS learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Know the role, rights and responsibilities of an Assistant Groom	LO1: Know about the roles, rights and responsibilities of an Assistant Groom	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO2: Be able to fit tack and boots on a horse	LO2: Be able to fit tack and boots on a horse	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO3: Be able to prepare a horse to travel	LO3: Be able to prepare a horse to travel	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO4: Know about horse behaviour	LO4: Know about horse behaviour	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO5: Understand how to feed horses	LO5: Understand how to feed horses	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse

Transitioning to BHS Career Pathways

LO6: Understand basic horse anatomy	LO6: Know about basic horse anatomy	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO7: Know about horse fitness	LO7: Understand horse fitness	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO8: Know how to maintain a horse's health	LO8: Be able to maintain a horse's health	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO9: Be able to prepare a horse for presentation	LO9: Be able to prepare a horse for presentation	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO10: Understand how to care for horses' feet	LO10: Understand how to care for a horse's feet	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse
LO11: Understand the environment for keeping horses	LO11: Understand the environment for keeping horses	Skills Record completion Stage 2 Care Ready for Assessment Coach Endorsement: I can load and unload a horse under supervision Coach Endorsement: I can bath a horse

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

Table 6, if you started BHS Stage 2 Lunge (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 2: Stage 2 Lunge and complete relevant learning outcomes. You should have already completed your coach endorsements, but they are listed here for clarity.

BHS learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Know the reasons for lungeing a horse	LO1: Understand lungeing a horse	Skills Record completion Stage 2 Lunge Ready for Assessment Coach Endorsement: I can put on and take off appropriate equipment needed to lunge a horse
LO2: Know the equipment required to lunge a horse	LO2: Understand equipment required for lungeing	Skills Record completion Stage 2 Lunge Ready for Assessment Coach Endorsement: I can put on and take off appropriate equipment needed to lunge a horse
LO3: Be able to lunge a horse for exercise according to instructions	LO3: Be able to lunge a horse for exercise	Skills Record completion Stage 2 Lunge Ready for Assessment Coach Endorsement: I can put on and take off appropriate equipment needed to lunge a horse

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

Transitioning to BHS Career Pathways

Table 7, if you started BHS Stage 2 Ride (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 3: Stage 2 Ride and complete relevant learning outcomes. You should have already completed your coach endorsements, but they are listed here for clarity.

BHS learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Understand how to ride a horse in walk, trot and canter	LO1: Understand how to ride a horse	Skills Record completion Stage 2 Ride Ready for Assessment Coach Endorsement: I am able to ride in an open space
LO2: Be able to ride a horse in an arena	LO2: Be able to ride horses in an arena	Skills Record completion Stage 2 Ride Ready for Assessment Coach Endorsement: I am able to ride in an open space
LO3: Be able to ride a horse over show jumps	LO3: Be able to ride horses over show jumps	Skills Record completion Stage 2 Ride Ready for Assessment Coach Endorsement: I am able to ride in an open space

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

3. If you are part way through your Preliminary Teaching Test (started less than 10 years ago and before September 2017)

Table 8, if you started EQL Level 3 Certificate in BHS Preliminary Teaching of Horse Riding less than 10 years ago but did not complete all units, you can transition to BHSQ Unit 4: Stage 2 Coaching and complete the relevant learning outcomes. Please also see the note on the next page.

If you have taken the Preliminary Teaching Test 10 or more years ago and achieved some, but not all learning outcomes, it is recommended that you take the new Stage 2 coaching unit in its entirety.

EQL unit not yet achieved	BHSQ Learning Outcome/s you will complete	Additional requirement
CLASS LESSON: Coach a group of riders for improvement	LO3: Be able to coach safely LO4: Be able to demonstrate lesson management skills LO7: Be able to coach an integrated flatwork and jumping group lesson	LO8: Be able to coach a practical stable management lesson Skills Record completion Stage 2 Teach Ready for Assessment
INDIVIDUAL LESSON: Coach an inexperienced rider for improvement	LO3: Be able to coach safely LO4: Be able to demonstrate lesson management skills LO5: Be able to coach a lead rein lesson LO6: Be able to coach a lunge lesson	LO8: Be able to coach a practical stable management lesson Skills Record completion Stage 2 Teach Ready for Assessment
Theory Unit 1: Understanding the fundamentals of coaching sport	LO1: Understand the roles and responsibilities of a coach LO2: Understand rider needs LO9: Be able to plan for professional development	LO8: Be able to coach a practical stable management lesson Skills Record completion Stage 2 Teach Ready for Assessment
Theory Unit 2: Understanding how	LO9: Be able to plan for professional development	LO8: Be able to coach a practical stable management lesson

Transitioning to BHS Career Pathways

to develop participant(s) through coaching sport		Skills Record completion Stage 2 Teach Ready for Assessment
Theory Unit 3: Supporting participant(s)' lifestyle through coaching sport	LO2: Understand rider needs	LO8: Be able to coach a practical stable management lesson Skills Record completion Stage 2 Teach Ready for Assessment
Theory Unit 4: Understanding the principles of safe and equitable coaching practice	LO1: Understand the roles and responsibilities of a coach	LO8: Be able to coach a practical stable management lesson Skills Record completion Stage 2 Teach Ready for Assessment

IMPORTANT NOTE If you have already passed CLASS LESSON: Coach a group of riders for improvement; your coach report will be checked to determine which lesson you were selected to coach for your assessment. If you coached the group flat lesson only, you will be required to also complete LO7: Be able to coach an integrated flatwork and jumping group lesson, even if you were successful on the day of your assessment. If you coached a group jump lesson you will not be required to complete LO7: Be able to coach an integrated flatwork and jumping group lesson.

If you have already passed the INDIVIDUAL LESSON: Coach an inexperienced rider for improvement; your coach report will be checked to determine which lesson you were selected to coach for your assessment. If you taught a lunge lesson on the day of your PTT assessment you will need to be assessed on LO5: Be able to coach a lead rein lesson. If you taught a lead rein lesson on the day of your PTT assessment you will need to be assessed on LO6: Be able to coach a lunge lesson.

Co-requisites for Unit 4: Stage 2 Coaching

The following certificates are co-requisites and are required to be up to date and current for you to achieve Unit 4: Stage 2 Coaching:

- BHS Equine Specific First Aid or Health and Safety Executive First Aid at Work or International equivalent
- NSPCC/CPSU or BEF endorsed Safeguarding for Equestrians workshop (United Kingdom only)

Upon completion of your required learning outcomes, plus the relevant co-requisites you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

Transitioning to BHS Career Pathways

4. If you are part way through your Stage 2 Teach (started between September 2017-April 2020)

Table 9, if you started BHS Stage 2 Teach (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 4: Stage 2 Coaching and complete relevant learning outcomes.

BHS learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Understand the role and responsibilities of a Horse Riding Teacher	LO1: Understand the roles and responsibilities of a coach LO3: Be able to coach safely LO4: Be able to demonstrate lesson management skills	Skills Record completion Stage 2 Teach Ready for Assessment
LO2: Deliver a lead rein lesson	LO3: Be able to coach safely LO4: Be able to demonstrate lesson management skills LO5: Be able to coach a lead rein lesson	Skills Record completion Stage 2 Teach Ready for Assessment
LO3: Deliver a lunge lesson	LO3: Be able to coach safely LO4: Be able to demonstrate lesson management skills LO6: Be able to coach a lunge lesson	Skills Record completion Stage 2 Teach Ready for Assessment
LO4: Deliver an integrated flatwork and jumping group lesson	LO3: Be able to coach safely LO4: Be able to demonstrate lesson management skills LO7: Be able to coach an integrated flatwork and jumping group lesson	Skills Record completion Stage 2 Teach Ready for Assessment
LO5: Deliver a practical stable management session	LO3: Be able to coach safely LO4: Be able to demonstrate lesson management skills LO8: Be able to coach a practical stable management lesson	Skills Record completion Stage 2 Teach Ready for Assessment
LO6: Understand how to improve the performance of riders	LO2: Understand rider needs	Skills Record completion Stage 2 Teach Ready for Assessment
LO7: Be able to plan for professional development	LO9: Be able to plan for professional development	Skills Record completion Stage 2 Teach Ready for Assessment

Co-requisites for Unit 4: Stage 2 Coaching

The following certificates are co-requisites and are required to be up to date and current for you to achieve Unit 4: Stage 2 Coaching:

- BHS Equine Specific First Aid or Health and Safety Executive First Aid at Work or International equivalent
- NSPCC/CPSU or BEF endorsed Safeguarding for Equestrians workshop (United Kingdom only)

Upon completion of your required learning outcomes, plus the relevant co-requisites you will be issued with a BHSQ unit letter of achievement and any relevant BHSQ qualification certificate.

For further information on any of the current BHSQ Stage 2 units, please refer to our [website](#).

If you have any queries regarding your career pathway and qualifications, please contact the BHS Education Team:

Phone: 02476 840508

Email: education@bhs.org.uk

Application Form BHSQ Level 2 (Stage 2)

Appendix 1

This form should be completed to confirm your intention to apply for a BHSQ Level 2 (Stage 2) qualification based on your qualifications already achieved. You should complete and return this form (with any additional evidence required) within 12 months of completing Unit 2: Stage 2 Coaching

Your name		
Date of birth		Membership Number
Address		
Telephone number		
E-mail address		
BHSQ qualification you are applying for (please tick):	BHSQ Level 2 Foundation Groom (Stage 2)	<input type="checkbox"/>
	BHSQ Level 2 Foundation Groom with Riding (Stage 2)	<input type="checkbox"/>
	BHSQ Level 2 Foundation Coach in Complete Horsemanship (Stage 2)	<input type="checkbox"/>
Date of completion of Unit 2: Stage 2 Coaching		

Please indicate below which qualification or qualifications you hold and the evidence you are including with this application:

Qualification achieved (10 or more years ago) delete as appropriate	Date of achievement	Evidence supplied (please tick)
Stage 2 Care and Lunge or EQL Level 2 Diploma in BHS Horse Knowledge and Care		Stage 2 Care and Lunge Assessor Reference <input type="checkbox"/>
Stage 2 Riding or EQL Level 2 Diploma in BHS Riding Horses		Stage 2 Ride Assessor Reference <input type="checkbox"/>
Qualification achieved (less than 10 years ago and before September 2017)	Date of achievement	Evidence supplied (please tick)
EQL Level 2 Diploma in BHS Horse Knowledge and Care		Stage 2 Skills Record completion (ready for assessments and coach endorsements): a. Care <input type="checkbox"/> b. Lunge <input type="checkbox"/> c. Ride <input type="checkbox"/>
EQL Level 2 Diploma in BHS Riding Horses		I have been assessed for 8.2 Demonstrate how to administer an oral horse treatment <input type="checkbox"/>

We will contact you if we need to see copies of your certificate/s

I understand that the information I send will be shared with BHSQ for review. I may be contacted by BHS or BHSQ to discuss my application further

Signed.....Date.....

Please send your form and evidence to education@bhs.org.uk or by post to BHS, Abbey Park, Stareton, Kenilworth, Warwickshire CV8 2XZ. To see our full privacy notice go to www.bhs.org.uk/privacy

Appendix 2

Guidance

If you completed your Stage 2 Care (including lunge) 10 or more years ago and you wish to use this to achieve a BHSQ Level 2 qualification you must provide:

1. A completed Assessor reference for Stage 2 Care and Lunge. This assessor reference must confirm currency of skills and knowledge against the current BHSQ Unit 1: Stage 2 Care and Unit 2: Stage 2 Lunge syllabus. The reference will also be required to confirm skills and knowledge of any gaps identified (parts of the new syllabus that were not covered in the pre-2011 syllabus). Evidence is also required for endorsements included in the Skills Record, these are:
 - a. Load and unload a horse
 - b. Bathing a horse
 - c. Put on and take off lunge equipment

This can be completed via one of, or via a combination of, the following:

- Face to face with a BHS assessor
- Via live streaming with a BHS assessor
- Via a combination of pre-recorded practical tasks and a professional discussion with a BHS assessor via video call. The assessor must be able to identify you in any pre-recorded videos.
- Professional discussion
- Reference where the learner is known to the assessor

The endorsements included in the Skills Record; 1a, b and c identified above can be signed off by a BHS Assessor as part of the reference or by a BHS Accredited Professional Coach. Templates for Accredited Professional Coaches can be found in Appendix 4 or in the [Skills Record \(Stages 1-3\)](#) available on the website

The assessor must complete the template within this document and all elements of the template are required to be completed. The assessor must be a listed assessor of the BHS. If you do not know any BHS assessors please contact the Education Team who will be happy to help put you in touch with one. Once you have selected an assessor please ask them to contact the Education Team to confirm they will be providing a reference.

Appendix 2

Procedure The assessor must add sufficient commentary to explain how and why the learner is at the required level for achievement. This commentary should describe the performance of the learner in relation to the specification. It should also highlight any aspects that required further clarification. Skills Record endorsements may be signed off by a BHS Accredited Professional Coach (holding the Stage 3 Care) if not completed as part of this reference.

Learner name		BHS Membership number	
Assessor name		APC number	
How do you (the assessor) know the learner? (Provide detail on how long you have known them for and in what capacity)			
BHSQ level 2 units	Commentary on learner performance and currency. This must include what you have seen and discussed against each Learning Outcome		
<p>Unit 1: Stage 2 Care Learning outcomes: 1. Know about the roles, rights and responsibilities of an Assistant Groom 2. Be able to fit tack and boots on a horse 3. Be able to prepare a horse to travel 4. Know about horse behaviour 5. Understand how to feed horses 6. Know about basic horse anatomy 7. Understand horse fitness 8. Be able to maintain a horse's health 9. Be able to prepare a horse for presentation 10. Understand how to care for a horse's feet 11. Understand the environment for keeping horses</p> <p>Skills Record endorsements:</p> <ul style="list-style-type: none"> • Load and unload a horse • Bath a horse 	Please continue on a separate sheet if necessary. Learner name, your name and signature must be included		
Confirmation of learner performance and currency of Unit 1: Stage 2 Care	Delete as appropriate - Yes / No		
<p>Unit 2: Stage 2 Lunge Learning outcomes: 1. Understand lungeing a horse 2. Understand equipment required for lungeing 3. Be able to lunge a horse for exercise</p> <p>Skills Record endorsements:</p> <ul style="list-style-type: none"> • Put on and take off lunge equipment 	Please continue on a separate sheet if necessary. Learner name, your name and signature must be included		
Confirmation of learner performance and currency of Unit 2: Stage 2 Lunge	Delete as appropriate - Yes / No		
Assessor signature		Date	

Appendix 3

Guidance

If you completed your Stage 2 Ride 10 or more years ago and you wish to use this to achieve a BHSQ Level 2 qualification you must provide:

A completed Assessor reference for Stage 2 Ride. This assessor reference must confirm currency of skills and knowledge against the current BHSQ Stage 2 Ride syllabus.

This can be completed via one of, or via a combination of the following:

- Face to face with a BHS assessor
- Via live streaming with a BHS assessor
- Via a combination of pre-recorded practical tasks and a professional discussion with a BHS assessor via video call. The assessor must be able to identify you in any pre-recorded videos.
- Professional discussion
- Reference where the learner is known to the assessor

Skills Record endorsement for riding in an open space may be signed off by a BHS Accredited Professional Coach (holding the Stage 3 Riding) if not completed as part of the above reference. Template for this can be found in the [Skills Record \(Stages 1-3\)](#) available on the website.

The assessor must complete the template within this document and all elements of the template are required to be completed. The assessor must be a listed assessor of the BHS. If you do not know any BHS assessors please contact the Education Team who will be happy to help put you in touch with one. Once you have selected an assessor please ask them to contact the Education Team to confirm they will be providing a reference.

Appendix 3

Procedure The assessor must add sufficient commentary to explain how and why the learner is at the required level for achievement. This commentary should describe the performance of the learner in relation to the specification. It should also highlight any aspects that required further clarification. Skills Record endorsement may be signed off by a BHS Accredited Professional Coach (holding the Stage 3 Riding) if not completed as part of this reference.

Learner name		BHS Membership number	
Assessor name		APC number	
How do you (the assessor) know the learner? (Provide detail on how long you have known them for and in what capacity)			
BHSQ level 2 unit	Commentary on learner performance and currency. This must include what you have seen and discussed against each Learning Outcome		
Unit 3: Stage 2 Ride Learning outcomes 1. Understand how to ride a horse 2. Be able to ride horses in an arena 3. Be able to ride horses over show jumps Skills Record endorsements: <ul style="list-style-type: none"> • Ride in an open space 			
<i>Please continue on a separate sheet if necessary. Learner name, your name and signature must be included</i>			
Confirmation of learner performance and currency of Unit 3: Stage 2 Ride	Delete as appropriate - Yes / No		
Assessor signature		Date	