

## BHS Stage 3 / BHSQ Level 3

### Mapping your achievements to the BHS career pathways from September 2020

All qualifications should undergo a regular review period to ensure they remain fit for purpose. Vocational qualifications, such as the BHS qualifications, need to evolve with the industry to ensure that relevant and current skills and knowledge are assessed so those that gain the qualification are prepared for employment.

The BHS is proud of our world-class, industry leading qualifications developed for the modern equestrian industry. BHS qualifications are awarded by [British Horse Society Qualifications \(BHSQ\)](#). BHSQ is an awarding organisation recognised and regulated by the Office of the Qualifications and Examinations Regulator (Ofqual) in England, SQA Accreditation in Scotland, Qualifications Wales (QW) and the Council for the Curriculum, Examinations and Assessment (CCEA) in Northern Ireland.

As we have updated our qualifications, we have put measures in place to support learners that have started, but not yet completed, their Stage 3 qualification. Or, they have completed qualifications before May 2020 and would like to achieve a BHSQ Groom, Groom with Riding or Coach qualification. There may be additional 'top up' of skills or knowledge that is required for a learner to be awarded a BHSQ qualification. This ensures that learners who are awarded a Stage 3 BHSQ qualification have the skills and knowledge reflected in the current syllabus providing clarity for learners and employers.

For further information on any of the current BHSQ Level 3 (Stage 3) units, please refer to our [website](#).

The process detailed below is required if a learner wants to achieve a BHSQ Level 3 (Stage 3) qualification. The processes below are not required if a learner wants to progress to the next level/Stage, they have already been awarded the BHSQ qualification, or have not yet started or achieved any part (section or unit) of a qualification listed below.

#### **1. How to achieve the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3) if you have achieved some qualifications or awards before 1 May 2020**

The BHSQ Level 3 Coach in Complete Horsemanship (Stage 3) qualification is awarded upon achievement of a Stage 3 Care, Lunge, Ride (Dressage, Jump or both) and Coaching element. If you have already achieved, in full, any of the Care, Lunge and Ride elements (you have been awarded a unit or qualification certificate) and not yet achieved the Coaching unit, you will be required to evidence currency of your (Care, Lunge and Ride) skills and knowledge. This will be in addition to completing the Coaching unit ([Unit 5: Stage 3 Coaching](#)) to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3). The evidence you will provide is determined by when you achieved your Care, Lunge and Ride elements. References of currency are required if you achieved your qualification 10 or more years ago; this is to show your knowledge and skills remain current as the industry has evolved over time. If you have achieved your qualification within the last 10 years and want to transition to a BHSQ qualification, the evidence you will need to supply will be determined by which qualification you achieved.

# Transitioning to BHS Career Pathways

## 1.1 If you have achieved your Stage 3 Care and/or Ride 10 or more years ago.

**Table 1**, additional evidence to submit if you achieved your qualification or award 10 or more years ago.

Title of your qualification / award	Date of achievement	Additional evidence to submit	Supporting documents for you
BHS Stage 3 Care (includes Lunge)  <b>OR</b>  EQL Level 3 Diploma in BHS Horse Knowledge and Care	10 or more years ago	1. Application form 2. Reference: A reference from a BHS Assessor to confirm currency of skills and knowledge against current BHSQ Stage 3 Care and Lunge syllabus 3. Online module: Worming	Application form <b>Appendix 1</b> Use the Stage 3 Care and Lunge Assessor Reference Template. <b>Appendix 2</b>
BHS Stage 3 Ride  <b>OR</b>  EQL Level 3 Diploma in BHS Riding Horses	10 or more years ago	1. Application form 2. Reference: A reference from a BHS Assessor to confirm currency of skills and knowledge against current BHSQ Stage 3 Ride syllabus	Application form <b>Appendix 1</b> Use the Stage 3 Ride Assessor Reference Template. <b>Appendix 3</b>

If you completed any of the above awards 10 or more years ago and are still yet to complete the Coaching element, you will be required to submit a BHS Assessor reference to confirm currency of your skills and achieve Unit 5: Stage 3 Coaching to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3).

The reference must be completed by a BHS Assessor and they must complete the Assessor Reference Template; this ensures a breadth of evidence is supplied. Your reference should be submitted to BHS and will be reviewed by BHSQ. The BHS Assessor can be someone you know or work with but should not be a family member. The assessor can review your skills and knowledge via methods such as professional discussion, observation, video review or live stream video. However, the assessor must complete the Assessor Reference Template upon review of the evidence. The assessor may charge for this service. If you do not know a BHS Assessor please contact the Education Team who can provide contact details. Once you have selected an assessor please ask them to contact the Education Team to confirm they will be providing a reference.

Your reference and completion of the online worming module is **not required** to be submitted to be able to enter or achieve the Stage 3 Coaching unit or to progress to any Stage 4 assessments. These are only required if you want to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3). Your reference should be submitted within 12 months of achieving Unit 5: Stage 3 Coaching. If you do not submit a reference or complete the online worming module, you can still complete Unit 5: Stage 3 Coaching, but you will not be awarded a BHSQ Level 3 Coach qualification. You will be able to progress to Stage 4 assessments.

## Transitioning to BHS Career Pathways

### 1.2 If you have achieved your Care and/or Ride awarded by EQL less than 10 years ago and before September 2017

The Stage 3 was awarded by EQL between 2011-September 2017. If you achieved your EQL qualification 10 or more years ago, please see Table 1 for guidance. Table 2 provides guidance if you achieved your EQL qualification less than 10 years ago.

**Table 2**, additional evidence to submit if you achieved your qualification less than 10 years ago and before September 2017.

Title of your qualification / award	Date of achievement	Additional evidence to submit	Supporting documents for you
EQL Level 3 Diploma in BHS Horse Knowledge and Care	Less than 10 years ago and before September 2017	<ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Assessment of the following assessment criteria within BHSQ Unit 1: Stage 3 Care:                             <ol style="list-style-type: none"> <li>1.4 Explain employment rights</li> <li>3.1 Demonstrate how to put a stud into a shoe</li> <li>5.6 Assess a horse using a condition or fat scoring scale</li> <li>8.1 Demonstrate how to measure a horse's vital signs</li> <li>8.2 Explain the importance of maintaining health records</li> <li>8.3 Explain the roles of a range of health care professionals</li> <li>8.8 Explain the principle of Quality of Life</li> </ol> </li> <li>3. Skills Record completion: Stage 3 Care and Lunge Ready for Assessment and Stage 3 Care Coach Endorsement</li> <li>4. Online module: Worming</li> </ol>	Application form <b>Appendix 1</b> Skills Record pages 36-40. If you do not have a Skills Record <a href="#">download a copy</a>
EQL Level 3 Diploma in BHS Riding Horses	Less than 10 years ago and before September 2017	<ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Skills record completion: Stage 3 Ride Dressage and Stage 3 Ride Jump Ready for Assessment.</li> </ol>	Application form <b>Appendix 1</b> Skills Record pages 41-44. If you do not have a Skills Record <a href="#">download a copy</a>
EQL level 3 Certificate in BHS Riding Horses on the Flat	Less than 10 years ago and before September 2017	<ol style="list-style-type: none"> <li>1. Application form</li> <li>2. Skills record completion: Stage 3 Ride Dressage Ready for Assessment.</li> </ol>	Application form <b>Appendix 1</b> Skills Record pages 41-44. If you do not have a Skills Record <a href="#">download a copy</a>

If you have achieved the EQL Level 3 Diploma in BHS Riding Horses and have not completed the Coaching unit, you will be required to complete the Skills Record for Stage 3 Ride Dressage and Stage 3 Ride Jump, to include Ready for Assessments. If you have achieved the EQL Level 3 Diploma in BHS Horse Knowledge and Care and have not completed the Coaching unit, you will be required to complete the Skills Record for Stage 3 Care and Stage 3 Lunge, to include Coach Endorsements and Ready for Assessments, and complete the BHS online worming module. In addition you will be assessed on the assessment criteria listed in the table

above, these will be assessed on your coaching assessment day. You will complete Unit 5: Stage 3 Coaching, to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3). The additional evidence required reflects currency of skills and knowledge and are required to be signed off if you would like to achieve the Level 3 Coach qualification.

The Skills Record can be completed by any BHS Accredited Professional who holds a minimum of the Stage 4 Senior Care. Your completed Skills Record should be submitted to BHS.

Your Skills Record, completion of the online worming module and completion of the additional assessment criteria are not required to be able to enter or achieve the Stage 3 Coaching unit, to progress to any Stage 4 assessments, or to join the BHS's Accredited Professional membership. Skills Records, assessment of additional criteria and completion of the online worming module are only required if you want to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3). Your Skills Record should be submitted and the online worming module completed within 12 months of achieving Unit 5: Stage 3 Coaching. If you do not submit the coach endorsement or complete the online worming module you can still complete Unit 5: Stage 3 Coaching and you will be issued with a unit letter of achievement. You will not be awarded a BHSQ Level 3 Coach qualification but you will be able to progress to Stage 4 assessments and join the Accredited Professional Coach membership.

### 1.3 If you achieved your Stage 3 Care, Ride and/or Teach between September 2017 – April 2020

*If within this time period you completed the EQL/BHSQ Level 3 Diploma in BHS Horse Knowledge and Care and/or the EQL Level 3 Diploma in BHS Riding Horses please refer to table 2.*

If you started and completed your Stage 3 ride between September 2017 and April 2020 there are no requirements for you to complete extra assessments or provide extra evidence. The section you hold maps directly to the new BHSQ units.

If you started and completed your Stage 3 care between September 2017 and April 2020, you will need to be assessed on assessment criteria 1.4 Explain employment rights. This can be assessed on your coaching assessment day. You will complete Unit 5: Stage 3 Coaching, to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3). The additional evidence required reflects the skills that were not part of the syllabus at the time, but are included within the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3), so are required to be signed off if you would like to achieve the Level 3 Coach qualification.

Your assessment of the additional assessment criteria (1.4) is not required to be able to enter or achieve the Stage 3 Coaching unit, to progress to any Stage 4 assessments, or to join the BHS's Accredited Professional membership. Assessment of additional criteria is only required if you want to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3). If you choose not to be assessed on assessment criteria 1.4, you can still complete Unit 5: Stage 3 Coaching and you will be issued with a unit letter of achievement. You will not be awarded a BHSQ Level 3 Coach qualification but you will be able to progress to Stage 4 assessments and join the Accredited Professional Coach membership.

If you started and completed your Stage 3 teach between September 2017 and April 2020 there are no requirements for you to complete extra assessments or provide extra evidence. The section you hold maps to the new BHSQ Stage 3 Teach unit. You do however have the option to apply to receive the BHSQ Level 3 Coaching Riders (Stage 3) qualification. You will be required to submit a reference from a BHS Assessor to confirm currency of skills and knowledge against the current BHSQ Unit 5: Stage 3 Coaching syllabus (**Appendix 4**). In addition, you will be required to pay a fee to cover your registration for the qualification.

## 2. If you started a unit, but have not completed

If you have taken a Stage 3 assessment within the last 10 years, but have not achieved the full qualification, we are able to support you to complete the relevant learning outcomes to achieve the current BHSQ unit. If you have taken a Stage 3 assessment 10 or more years ago but did not achieve a qualification it is recommended that you take the new Stage 3 unit in its entirety.

# Transitioning to BHS Career Pathways

All assessments taken from September 2017 will require a completion of a [Skills Record](#). You will be required to have your Skills Record signed if transitioning to the BHS Career Pathways and taking an assessment. Please refer to the relevant table below.

## 2.1. If you are part way through your Stage 3 Care, Lunge and or Ride (started less than 10 years ago and before September 2017)

**Table 3**, if you started EQL Level 3 Diploma in BHS Horse Knowledge and Care less than 10 years ago but did not complete all units, you can transition to BHSQ Unit 1: Stage 3 Care and BHSQ Unit 2: Stage 3 Lunge and complete relevant learning outcomes.

EQL unit not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
Unit 1: Fit tack and equipment and care for the competition horse	LO1: Understand the roles, rights and responsibilities of a Groom LO2: Be able to use equipment for flatwork and jumping LO3 Be able to use studs LO4: Understand the use of bits LO6: Understand how to improve a horse's fitness LO8: Be able to manage the health of a horse 5.6 Assess a horse using a condition or fat scoring scale	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Online module</b> Worming
Unit 2: Horse health, anatomy and physiology	LO1: Understand the roles, rights and responsibilities of a Groom LO3 Be able to use studs LO7: Understand horse anatomy and physiology LO8: Be able to manage the health of a horse LO11: Be able to assess a horse's conformation 5.6 Assess a horse using a condition or fat scoring scale	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Online module</b> Worming
Unit 3a: The principles of feeding and fittening horses	LO1: Understand the roles, rights and responsibilities of a Groom LO3 Be able to use studs LO5: Understand the nutritional requirements of a horse LO6: Understand how to improve a horse's fitness LO8: Be able to manage the health of a horse 5.6 Assess a horse using a condition or fat scoring scale	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Online module</b> Worming
Unit 3b: The principles of stabling and grassland care for horses	LO1: Understand the roles, rights and responsibilities of a Groom LO3 Be able to use studs LO8: Be able to manage the health of a horse LO9: Understand undesirable horse behaviour	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Online module</b> Worming

## Transitioning to BHS Career Pathways

	LO10: Understand how to manage a turnout area 5.6 Assess a horse using a condition or fat scoring scale	
Unit 4: Lunge a fit horse for exercise	Unit 2: Stage 3 Lunge (LO1 and LO2)	<b>Skills Record completion</b> Stage 3 Lunge Ready for Assessment

## Transitioning to BHS Career Pathways

**Table 4**, if you started EQL Level 3 Diploma in BHS Riding Horses less than 10 years ago but did not complete all units, you can transition to BHSQ Unit 3: Stage 3 Ride Dressage and/or Unit 4: Stage 3 Ride Jump and complete the relevant learning outcomes.

EQL unit not yet achieved	BHSQ unit you will complete	Additional requirement
FLAT: Ride horses on the flat	Unit 3: Stage 3 Ride Dressage	<b>Skills Record completion</b> Stage 3 Ride Dressage Ready for Assessment
JUMPING: Ride horses over fences	Unit 4: Stage 3 Ride Jump	<b>Skills Record completion</b> Stage 3 Ride Jump Ready for Assessment

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

### 2.2. If you are part way through your Stage 3 Care, Lunge and or Ride (started September 2017-April 2020)

**Table 5**, if you started BHS Stage 3 Care (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 1: Stage 3 Care and complete relevant learning outcomes. You should have already completed your coach endorsements, but they are listed here for clarity.

BHS 2017- learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Know the role, rights and responsibilities of a Groom	LO1: Understand the roles, rights and responsibilities of a Groom	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Online module</b> Worming
LO2: Be able to put equipment on the horse for flatwork and jumping	LO2: Be able to use equipment for flatwork and jumping	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO3: Know how to use studs	LO3: Be able to use studs	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO4: Understand the use of bits	LO4: Understand the use of bits	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO5: Understand the nutritional requirements of a horse	LO5: Understand the nutritional requirements of a horse	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b>

## Transitioning to BHS Career Pathways

		1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO6: Understand how to improve a horse's fitness	LO6: Understand how to improve a horse's fitness	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO7: Be able to clip a horse	N/A	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO8: Understand horse anatomy and physiology	LO7: Understand horse anatomy and physiology	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO9: Know how to manage the health of a horse	LO8: Be able to manage the health of a horse	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO10: Know about undesirable horse behaviour	LO9: Understand undesirable horse behaviour	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO11: Understand how to manage a turnout area	LO10: Understand how to manage a turnout area	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b> 1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
LO12: Be able to assess a horse's conformation	LO11: Be able to assess a horse's conformation	<b>Skills Record completion</b> Stage 3 Care Ready for Assessment Coach Endorsement: I can clip a horse <b>Assessment Criteria</b>



## Transitioning to BHS Career Pathways

		1.4 Explain employment rights (unless LO1 also needs to be completed) <b>Online module</b> Worming
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Assessment Criteria: If you have to complete LO1 (Know the role, rights and responsibilities of a Groom) you are not required to also complete the '1.4 Explain employment rights'. However, if you have already completed LO1 you will need to be assessed on assessment criteria 1.4 to 'top up' the gaps in knowledge identified as the unit has been revised and updated. This will be assessed on your assessment day.

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

**Table 6**, if you started BHS Stage 3 Lunge (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 2: Stage 3 Lunge and complete relevant learning outcomes.

BHS 2017- learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Understand how lungeing contributes to a horse's training	LO1: Understand how lungeing contributes to a horse's training	<b>Skills Record completion</b> Stage 3 Lunge Ready for Assessment
LO2: Be able to lunge a horse to maintain its level of training	LO2: Be able to lunge a horse	<b>Skills Record completion</b> Stage 3 Lunge Ready for Assessment

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

**Table 7**, if you started BHS Stage 3 Ride Dressage (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 3: Stage 3 Ride Dressage and complete relevant learning outcomes.

BHS 2017- learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Understand how to maintain a horse's training	LO1: Understand how to maintain a horse's training for dressage	<b>Skills Record completion</b> Stage 3 Ride Dressage Ready for Assessment
LO2: Be able to ride a horse in an arena for training	LO2: Be able to ride horses to maintain their training	<b>Skills Record completion</b> Stage 3 Ride Dressage Ready for Assessment

## Transitioning to BHS Career Pathways

**Table 8**, if you started BHS Stage 3 Ride Jump (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 4: Stage 3 Ride Jump and complete relevant learning outcomes.

BHS 2017- learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Understand how to maintain a horse's training for jumping	LO1: Understand how to maintain a horse's training for jumping	<b>Skills Record completion</b> Stage 3 Ride Jump Ready for Assessment
LO2: Be able to ride a horse over show jumps	LO2: Be able to ride a horse over show jumps	<b>Skills Record completion</b> Stage 3 Ride Jump Ready for Assessment
LO3: Be able to ride a horse over a course of cross country jumps	LO3: Be able to ride a horse over a cross country course	<b>Skills Record completion</b> Stage 3 Ride Jump Ready for Assessment

Upon completion of your required learning outcomes, you will be issued with a BHSQ unit letter of achievement and any applicable BHSQ qualification certificate.

### 3. If you have achieved your Preliminary Teaching Test and completed the coaching portfolio

The window for submission of a coaching portfolio or coaching logbook towards the BHSAI has now expired. The BHSAI is no longer being awarded. If you want to achieve the BHSQ Level 3 Coach in Complete Horsemanship as the alternative you are required to complete BHSQ Unit 5: Stage 3 Coaching as the current alternative. If you had submitted a coaching portfolio or logbook, and this was validated by us, we are pleased to be able to offer a 50% discount on the assessment fee for BHSQ Unit 5: Stage 3 Coaching.

If you have already achieved the Care, Lunge and Ride elements, please follow the guidance within this document for details on how to be awarded the BHSQ Level 3 Coach in Complete Horsemanship.

If you have completed the PTT and portfolio or logbook you can progress to Stage 4 coaching assessments, if you have also completed Stage 3 Care, Lunge and Ride sections you can apply to join the BHS's Accredited Professional membership. Unit 5: Stage 3 Coaching is only required if you want to be awarded the BHSQ Level 3 Coach in Complete Horsemanship (Stage 3).

## Transitioning to BHS Career Pathways

### 4. If you are part way through your Stage 3 Teach (started between September 2017-April 2020)

**Table 9**, if you started BHS Stage 3 Teach (September 2017-April 2020) but did not complete all learning outcomes, you can transition to BHSQ Unit 5: Stage 3 Coaching and complete relevant learning outcomes.

BHS learning outcome not yet achieved	BHSQ learning outcome/s you will complete	Additional requirement
LO1: Deliver a flatwork lesson	LO1: Understand the roles and responsibilities of a coach LO2: Be able to coach safely LO3: Be able to demonstrate lesson management skills LO4: Be able to coach a flatwork lesson	<b>Skills Record completion</b> Stage 3 Teach Ready for Assessment Candidate Observations 1-5 Experienced Coach Observations 1-2
LO2: Deliver a simulated cross country jumping lesson	LO1: Understand the roles and responsibilities of a coach LO2: Be able to coach safely LO3: Be able to demonstrate lesson management skills LO5: Deliver a simulated cross country jumping lesson	<b>Skills Record completion</b> Stage 3 Teach Ready for Assessment Candidate Observations 1-5 Experienced Coach Observations 1-2
LO3: Be able to develop own skills	LO6: Understand how to develop own skills	<b>Skills Record completion</b> Stage 3 Teach Ready for Assessment Candidate Observations 1-5 Experienced Coach Observations 1-2

For further information on any of the current BHSQ Stage 3 units, please refer to our [website](#).

If you have any queries regarding your career pathway and qualifications, please contact the BHS Education Team. Phone: 02476 840508 Email: [education@bhs.org.uk](mailto:education@bhs.org.uk)

# Application Form BHSQ Level 3 (Stage 3)

## Appendix 1

This form should be completed to confirm your intention to apply for a BHSQ Level 3 (Stage 3) qualification based on your qualifications already achieved. You should complete and return this form (with any additional evidence required) within 12 months of completing Unit 5: Stage 3 Coaching

Your name			
Date of birth		Membership Number	
Address			
Telephone number			
E-mail address			
BHSQ qualification you are applying for (please tick):	BHSQ Level 3 Groom (Stage 3)		
	BHSQ Level 3 Groom with Riding (Stage 3)		
	BHSQ Level 3 Coach in Complete Horsemanship (Stage 3)		
	BHSQ Level 3 Coaching Riders (Stage 3)		
Date of completion of Unit 5: Stage 3 Coaching			

Please indicate below which qualification/s you hold and the evidence you are including with this application:

Qualification achieved (10 or more years ago) delete as appropriate	Date of achievement	Evidence supplied (please tick)
Stage 3 Care and Lunge or EQL Level 3 Diploma in BHS Horse Knowledge and Care		Stage 3 Care and Lunge Assessor Reference <input type="checkbox"/> Online Warming module complete <input type="checkbox"/>
Stage 3 Riding or EQL Level 3 Diploma in BHS Riding Horses		Stage 3 Ride Assessor Reference <input type="checkbox"/>
Qualification achieved (less than 10 years ago and before September 2017)	Date of achievement	Evidence supplied (please tick)
EQL Level 3 Diploma in BHS Horse Knowledge and Care		Assessment of criteria within BHSQ Unit 1: Stage 3 Care <input type="checkbox"/>
EQL Level 3 Diploma in BHS Riding Horses		Stage 3 Skills Record completion (ready for assessments and Stage 3 Care Coach Endorsement) Coach Endorsement:
		a. Care <input type="checkbox"/>
		b. Lunge <input type="checkbox"/>
		c. Ride <input type="checkbox"/>
		Online Warming module complete <input type="checkbox"/>
Unit achieved (between September 2017 and April 2020)	Date of achievement	Evidence supplied (please tick)
Stage 3 Teach		Stage 3 Coaching Assessor Reference <input type="checkbox"/>

We will contact you if we need to see copies of your certificate/s

## Application Form BHSQ Level 3 (Stage 3)

I understand that the information I send will be shared with BHSQ for review. I may be contacted by BHS or BHSQ to discuss my application further

Signed.....Date.....

Please send your form and evidence to [education@bhs.org.uk](mailto:education@bhs.org.uk) or by post to BHS, Abbey Park, Stareton, Kenilworth, Warwickshire CV8 2XZ. To see our full privacy notice go to [www.bhs.org.uk/privacy](http://www.bhs.org.uk/privacy)

## Appendix 2

### Guidance

If you completed your Stage 3 Care (including lunge) 10 or more years ago and you wish to use this to achieve a BHSQ Level 3 qualification you must provide:

1. A completed assessor reference for Stage 3 Care and Lunge. This assessor reference must confirm currency of skills and knowledge against the current BHSQ Unit 1: Stage 3 Care and BHSQ Unit 2: Stage 3 Lunge syllabus. The reference will also be required to confirm skills and knowledge of any gaps identified (parts of the new syllabus that were not covered in the pre-2011 syllabus). Evidence is also required for endorsements included in the Skills Record, these are:
  - a. :Clipping a horse

This can be completed via one of, or via a combination of the following:

- Face to face with a BHS assessor
- Via live streaming with a BHS assessor
- Via a combination of pre-recorded practical tasks and a professional discussion with a BHS assessor via video call. The assessor must be able to identify you in any pre-recorded videos.
- Professional discussion
- Reference where the learner is known to the assessor

The endorsements included in the Skills Record; 1a, identified above can be signed off by a BHS Assessor as part of the reference or by a BHS Accredited Professional Coach who holds a minimum of the Stage 4 Senior Care.

2. Complete an online worming module 'An essential guide to equine worm control', contact [education@bhs.org.uk](mailto:education@bhs.org.uk) to request access to this.

The assessor must complete the template within this document and all elements of the template are required to be completed. The assessor must be a listed assessor of the BHS that assesses at Stage 3. If you do not know any BHS assessors please contact the Education Team who will be happy to help put you in touch with one. Once you have selected an assessor please ask them to contact the Education Team to confirm they will be providing a reference.

## Appendix 2

**Procedure** The assessor must add sufficient commentary to explain how and why the learner is at the required level for achievement. This commentary should describe the performance of the learner in relation to the specification. It should also highlight any aspects that required further clarification. Skills Record endorsements may be signed off by a BHS Accredited Professional Coach (holding the Stage 4 Senior Care) if not completed as part of this reference.

<b>Learner name</b>		<b>BHS Membership number</b>	
<b>Assessor name</b>		<b>APC number</b>	
<b>How do you (the assessor) know the learner?</b> (Provide detail on how long you have known them for and in what capacity)			
<b>BHSQ level 3 units</b>	<b>Commentary on learner performance and currency. This must include what you have seen and discussed against each Learning Outcome</b>		
<b>Unit 1: Stage 3 Care</b> Learning outcomes: 1. Understand the roles, rights and responsibilities of a groom 2. Be able to use equipment for flatwork and jumping 3. Be able to use studs 4. Understand the use of bits 5. Understand the nutritional requirements of a horse 6. Understand how to improve a horse's fitness 7. Understand horse anatomy and physiology 8. Be able to manage the health of a horse 9. Understand undesirable horse behaviour 10. Understand how to manage a turnout area 11. Be able to assess a horse's confirmation  Skills Record endorsement: <ul style="list-style-type: none"> <li>• Clip a horse</li> </ul>	<i>Please continue on a separate sheet if necessary. Learner name, your name and signature must be included</i>		
<b>Confirmation of learner performance and currency of Unit 1: Stage 3 Care</b>	<b>Delete as appropriate - Yes / No</b>		
<b>Unit 2: Stage 3 Lunge</b> Learning outcomes: 1. Understand how lungeing contributes to a horse's training 2. Be able to lunge a horse	<i>Please continue on a separate sheet if necessary. Learner name, your name and signature must be included</i>		
<b>Confirmation of learner performance and currency of Unit 2: Stage 3 Lunge</b>	<b>Delete as appropriate - Yes / No</b>		
<b>Assessor signature</b>		<b>Date</b>	

Skills Record endorsements for clipping a horse may be signed off by a BHS Accredited Professional Coach (holding the Stage 4 Senior Care) if not completed as part of the above reference. Templates can be found in Appendix 4 or in the [Skills Record \(Stages 1-3\)](#) available on the website.

# Assessor Reference. Unit 3: Stage 3 Ride Dressage and Unit 4: Stage 3 Ride Jump

## Appendix 3

### Guidance

If you completed your Stage 3 Riding 10 or more years ago and you wish to use this to achieve a BHSQ Level 3 qualification you must provide:

1. A completed Assessor reference for Stage 3 Ride (Dressage and Jump)

This can be completed via one of, or via a combination of the following:

- Face to face with a BHS assessor
- Via live streaming with a BHS assessor
- Via a combination of pre-recorded practical tasks and a professional discussion with a BHS assessor via video call. The assessor must be able to identify you in any pre-recorded videos.
- Reference where the learner is known to the assessor

The assessor must complete the template within this document and all elements of the template are required to be completed. The assessor must be a listed assessor of the BHS. If you do not know any BHS assessors please contact the Education Team who will be happy to help put you in touch with one. Once you have selected an assessor please ask them to contact the Education Team to confirm they will be providing a reference.



# Assessor Reference. Unit 3: Stage 3 Ride Dressage and Unit 4: Stage 3 Ride Jump

## Appendix 3

**Procedure** The assessor must add sufficient commentary to explain how and why the learner is at the required level for achievement. Please note this commentary should be specific to the individual and the unit; it should describe the performance of the learner in relation to the specification. It should also highlight any aspects that required further clarification.

<b>Learner name</b>		<b>BHS Membership number</b>	
<b>Assessor name</b>		<b>APC number</b>	
<b>How do you (the assessor) know the learner?</b> (Provide detail on how long you have known them for and in what capacity)			
<b>BHSQ level 3 units</b>	<b>Commentary on learner performance and currency. This must include what you have seen and discussed against each Learning Outcome</b>		
<b>Unit 3: Stage 3 Ride Dressage</b> Learning outcomes: 1. Understand how to maintain a horse's training for dressage 2. Be able to ride horses to maintain their training			
<b>Confirmation of learner performance and currency of Unit 3: Stage 3 Ride Dressage</b>	Delete as appropriate - Yes / No		
<b>Unit 4: Stage 3 Ride Jump</b> Learning outcomes 1. Understand how to maintain a horse's training for jumping 2. Be able to ride a horse over showjumps 3. Be able to ride a horse over a cross country			
<b>Confirmation of learner performance and currency of Unit 4: Stage 3 Ride Jump</b>	Delete as appropriate - Yes / No		
<b>Assessor signature</b>		<b>Date</b>	

## Appendix 4

### Guidance

If you completed your Stage 3 Teach between September 2017 and April 2020 and wish to apply for the BHSQ Level 3 Coaching Riders (Stage 3) qualification you must provide:

1. A completed Assessor reference for Stage 3 Coaching

This can be completed via one of, or via a combination of the following:

- Face to face with a BHS assessor
- Via live streaming with a BHS assessor
- Via a combination of pre-recorded practical tasks and a professional discussion with a BHS assessor via video call. The assessor must be able to identify you in any pre-recorded videos.
- Reference where the learner is known to the assessor

The assessor must complete the template within this document and all elements of the template are required to be completed. The assessor must be a listed assessor of the BHS. If you do not know any BHS assessors please contact the Education Team who will be happy to help put you in touch with one. Once you have selected an assessor please ask them to contact the Education Team to confirm they will be providing a reference.

## Appendix 4

**Procedure** The assessor must add sufficient commentary to explain how and why the learner is at the required level for achievement. Please note this commentary should be specific to the individual and the unit; it should describe the performance of the learner in relation to the specification. It should also highlight any aspects that required further clarification.

<b>Learner name</b>		<b>BHS Membership number</b>	
<b>Assessor name</b>		<b>APC number</b>	
<b>How do you (the assessor) know the learner?</b> (Provide detail on how long you have known them for and in what capacity)			
<b>BHSQ level 3 units</b>	<b>Commentary on learner performance and currency. This must include what you have seen and discussed against each Learning Outcome</b>		
<b>Unit 5: Stage 3 Coaching</b> Learning outcomes: 1. Understand the roles and responsibilities of a coach 2. Be able to coach safely 3. Be able to demonstrate lesson management skills 4. Be able to coach a flatwork lesson 5. Be able to coach a simulated cross country lesson 6. Understand how to develop own skills			
<b>Confirmation of learner performance and currency of Unit 5: Stage 3 Coaching</b>		<b>Delete as appropriate - Yes / No</b>	
<b>Assessor signature</b>		<b>Date</b>	