



# **BHS Stage 1 Complete**

### Stage 1 overview

Start your journey to learn more about horses, whatever your career goal. Stage 1 qualifications are the best place to begin.

You will learn:

- The basics of looking after horses.
- Horse behaviour and welfare.
- Basic riding skills.

### How to achieve the Stage 1 Complete

The Stage 1 Complete qualification is awarded upon completion of the following:

- Stage 1 Care
- Stage 1 Ride and Ride Safe Award\*

### Age range

13 years and above.

### How to train for the BHS Stage 1 assessments

We recommend you train at a BHS Approved Centre or with a BHS Accredited Professional Coach.

Find a BHS Approved Centre

Find a BHS Accredited Professional

Coach

Find Training

BHS Training Hub | Facebook\*

\*Facebook requires users to be a minimum age of 13

<sup>\*</sup>You need to achieve Stage 1 Ride and Ride Safe to be awarded the Stage 1 Ride certificate.



#### Skills Record

The BHS Skills Record tracks your training to help you prepare for your assessment. Your coach will sign your Skills Record when you are ready to take your assessment. We recommend you have this signed off before you sit your Stage 1 assessment.

Download your Skills Record.

Purchase your Skills Record.

### What could this qualification lead to?

Employers recognise the BHS Stage 1 as a starting point for a career with horses. This qualification could help you to get your first job, working under supervision. You can also progress to BHS Stage 2.

## **BHS Stage 1 Care**

The Stage 1 assessment will take place at a BHS Approved Riding Centre. You can train for and take your assessment at the same BHS Approved Riding Centre. After booking your assessment we will inform you of your start time for your assessment. Upon arrival at your assessment, you will meet your assessor. They will let you know the timetable for the day and provide the opportunity for you to ask any questions.

During the assessment the assessor will observe you completing practical tasks. They will also ask you questions. You will need follow safe procedures as you would when handling horses you do not know. You will complete the practical tasks efficiently. This means completing tasks in the best possible manner without wasting time. You must treat every horse you meet with empathy and respect. Working with different types of horses will help you prepare for your assessment.

The syllabus below details the content of the Stage 1 Care. Guidance for reading the syllabus is from page 21.



Learning Outcome  1. Know the responsibilities for working on an equestrian yard	Assessment Criteria  1.1 State the responsibilities for working on an equestrian yard	Guidance on the content to be learnt during training and sampled during assessment  Responsibilities with regards to the following:  • Animal welfare  • Safeguarding  • Health and Safety  • Diversity, Equality, and Inclusion  • Data protection  • Reporting lines	Assessment Method Discussion
2. Be able to maintain a clean stable	2.1 Muck out and put a bed down	Full muck out (excluding deep litter) to include:  • Working safely and efficiently  • Selection and use of tools  • Minimal wastage of clean bedding  Put a bed down to include:  • Suitable depth  • Banks	Observation
	2.2 Provide water  2.3 Skip out and tidy a stable	May include:  Bucket or automatic drinker  Appropriate positioning of bucket  Frequency of cleaning  Working safely and efficiently  Skip out to include:  Selection of tools  Working safely and efficiently	Observation and discussion  Observation and discussion



		Guidance on the content to be	
Learning Outcome	Assessment Criteria	learnt during training and	Assessment
		sampled during assessment	Method
		Tidying the stable to include:	
		Levelling the bedding	
		Sweeping back     Chacking water	
		Checking water	
	2.4 Discuss the use of a	Range = 2 or more	Discussion
	range of <b>bedding</b> for	Bedding may include:	
	horses	Shavings	
		• Straw	
		Wood pellets	
		Rubber matting	
		Flax/hemp	
	2.5 Describe how to	Maintenance to include:	Discussion
	maintain a muck heap	Compacting down	
		Keeping muck heap area	
		tidy	
3. Be able to carry	3.1 State reasons for	Reasons may include:	Discussion
out routine	grooming	Appearance	
grooming tasks		Health and welfare	
		Relationship with horse	
	3.2 Identify a range of	Range = 3 or more	Observation
	items in a grooming kit	Items may include:	and discussion
		Body brush	
		Dandy brush	
		Flick brush	
		Rubber curry comb	
		Metal curry comb	
		Hoof pick	
		Mane and tail brush	
	3.3 <b>Groom</b> a horse	Grooming to include:	Observation
		Securing the horse	
		Working safely and	
		efficiently	
		Use of equipment	
		Picking out feet	



		Guidance on the content to be	
Learning Outcome	Assessment Criteria	Learnt during training and	Assessment
<b>g</b>		sampled during assessment	Method
		Folding rug as required	
		Handling horse safely	
	2.4.1.4	-	Diamonia
	3.4 Identify if a horse	May include:	Discussion
	needs shoeing or	Clenches     Candition of foot	
	trimming	<ul><li>Condition of feet</li><li>Condition of shoes</li></ul>	
	2 E Idontify a range of		Observation
	3.5 Identify a range of external parts of the	Range = 3 or more	Observation
	horse's foot	Parts may include:  • Wall	
	110156 5 1001	• Toe	
		Bulbs of the heel	
		Sole	
		• Frog	
		Bars	
		White line	
	3.6 Describe how to	Groom to include:	Discussion
	groom a horse after	Checking horse for injury	<b>D</b> 13CG331011
	exercise	Washing or brushing off	
		sweat	
		Use of cooler	
4. Be able to	4.1 State a horse's	Welfare needs (Five Domains)	Discussion
describe horses	welfare needs	may include:	
and know about		Nutrition (forage, water	
horse behaviour		and diet)	
and health		Suitable and safe	
		environment (stable and	
		field)	
		Health (protection from	
		pain, injury and disease)	
		Company (social	
		interactions with horses	
		and people, expressing	
		natural instincts)	
		Mental wellbeing	



Learning Outcome	Assessment Criteria	Guidance on the content to be learnt during training and sampled during assessment	Assessment Method
	4.2 Identify a range of points of the horse	Range = 4 or more  Points may include:  Poll Withers Shoulder Croup Loins Elbow Knee Stifle Hock Fetlock Pastern	Observation and discussion
	4.3 Estimate the height of a horse or pony	<ul> <li>Height estimate to include:</li> <li>Hands or centimetres</li> <li>Within 10-15 centimetres or 4-6 inches of actual height</li> </ul>	Observation and discussion
	4.4 Identify colours and markings	Colours may include any common horse colours.  Face markings may include:  Blaze Stripe Star White face Snip  Leg markings may include: White markings (socks and stockings are acceptable) Ermine marks	Observation and discussion



		Guidance on the content to be	Assessment
Learning Outcome	Assessment Criteria	learnt during training and	Method
		sampled during assessment	Hicking
	4.5 Identify signs of	Signs may include:	Observation
	good and poor health	General body condition	and discussion
		Coat condition	
		Eyes and nose	
		• Appetite	
		Droppings	
		Movement and stance	
	4.6 Describe routine	Routine checks to include:	Discussion
	checks to monitor	Morning checks	
	health and welfare	Evening checks	
		General observations	
		throughout the day	
	4.7 Outline the signs of	Signs in relation to key areas	Discussion
	a horse being	of the horse's body:	
	overweight or	• Crest	
	underweight	• Ribs	
	•	Quarters	
		Importance of looking	
		from all angles	
		Awareness of	
		Fat/Condition scoring	
	4.8 Describe the horse's	Range = 2 or more	Discussion
	natural instincts	Natural instincts may include:	
		Herd animals	
		Flight, or fight or freeze	
		• Grazers	
		How natural instincts may	
		affect the horse when:	
		Turned out	
		Stabled	
		Startled	
		Left alone	
		- Ecit diolic	



		Guidance on the content to be	Assessment
Learning Outcome	Assessment Criteria	learnt during training and	Method
		sampled during assessment	
	4.9 Describe horse	May include:	Discussion
	behaviour that may	Body language	
	suggest it is not safe to	Facial expressions	
	approach	Movement and stance	
		In the stable	
		In the field	
5. Be able to use	5.1 Identify a range of	Range = 2 or more	Observation
rugs appropriately	rugs and their use	Rug types may include:	and discussion
		Turnout rug	
		Stable rug	
		• Cooler	
		Fly rug	
		Know when a rug is not	
		required	
	5.2 Put a rug on and	To include:	Observation
	take a rug off	Safe and efficient	
		procedure	
		Consideration for horse	
		Rug secured	
		Handle horse safely	
	5.3 Assess the fit of	Fit to include:	Observation
	the rug	• Length	and discussion
	•	Depth	
		Length of straps	
		Common places to check	
		for rubs and sores	
	5.4 Describe the	Consequences may include:	Discussion
	consequences of a poor	Horse welfare	
	fitting rug	Damage to rug	
		• Safety	
6. Be able to tack	6.1 Identify parts of the	Parts of the saddle may	Observation
up and untack	saddle and bridle	include:	and discussion
		Cantle	
		Garres	



		Guidance on the content to be	
Learning Outcome	Assessment Criteria	learnt during training and	Assessment
•		sampled during assessment	Method
		Pommel	
		• Seat	
		Saddle flap	
		• Skirt	
		Stirrup bar	
		·	
		Parts of the bridle may	
		include:	
		<ul> <li>Noseband</li> </ul>	
		<ul> <li>Cheekpieces</li> </ul>	
		Brow band	
		• Headpiece	
		<ul> <li>Throatlash</li> </ul>	
	6.2 Tack up and untack	Tack up and untack to include:	Observation
	a horse with a saddle	Safe and efficient	
	and bridle	procedure	
		Securing the horse	
		Handle horse safely	
		Handling of rug if	
		required	
		Carrying and storage of	
		tack	
	6.3 Put on a martingale	Running martingale to include:	Observation
		Safe and efficient	
		procedure	
		Securing the horse	
		With bridle and saddle	
	6.4 Put on a pair of	To include:	Observation
	brushing boots	Safe and efficient	
		procedure	
		Velcro attachment	
		Front or hind boots	



Learning Outcome	Assessment Criteria	Guidance on the content to be learnt during training and sampled during assessment	Assessment Method
	6.5 Check tack for safety	Areas of tack may include:  • Stirrup leathers  • Cheek pieces  • Reins  • Girth straps	Observation and discussion
	6.6 Outline checks to make on tack for comfort before riding	Checks may include: Bridle  Bit  Noseband Throatlash  Saddle  Saddle too big or too small  Pommel too low Saddle not central Girth  Martingale Neck strap Attachment to reins  Numnah/saddle pad Suitability and fit  Brushing boots Size	Discussion and observation
	6.7 State the reasons why tack should be checked for comfort and safety	Reasons may include:  • Horse welfare and wellbeing  • Safety of horse  • Safety of rider	Discussion



		Guidance on the content to be	Assessment
Learning Outcome	Assessment Criteria	learnt during training and	Method
		sampled during assessment	
	6.8 Clean a bridle	Clean may include:	Observation
		Stripping bridle	and discussion
		Cleaning and applying	
		leather dressing (saddle	
		soap, cream or spray)	
		Washing bit	
		Putting a bridle back	
		together correctly	
	6.9 State the reasons	Reasons may include:	Discussion
	for cleaning tack	• Comfort	
		Care of tack	
		• Safety	
7. Be able to	7.1 Discuss how correct	Correct handling may include:	Discussion
handle a horse	handling affects the	• Empathy	
	horse	• Respect	
		• Consistency	
		Clear and timely aids	
	7.2 Handle horses	To include:	Observation
	safely	Awareness of horse	and discussion
		behaviour	
		Be able to react	
		accordingly	
		• In the stable	
		Outside the stable	
	7.3 Put on a headcollar	To include:	Observation
	and tie a horse up	Approaching horse	30307 7001011
	and the difference up	Safe and efficient	
		procedure	
		·	
		Checking fit of     headcollar	
	7.4 Hold a horse for	To include:	Observation
			Ouser varion
	treatment or inspection	Holding and positioning	
		horse	
		Positioning of handler	



Learning Outcome	Assessment Criteria	Guidance on the content to be learnt during training and	Assessment Method
		Sampled during assessment     Awareness of horse	
		behaviour and reactions	
	7.5 <b>Lead</b> a horse in walk	Leading to include:	Observation
	and trot in a bridle	Leading horse out of	
		stable	
		Leading horse in walk	
		Turning the horse	
		<ul> <li>Leading horse in trot</li> </ul>	
		Appropriate positioning	
		of handler	
		Safe handling of horse	
		Awareness of horse	
		behaviour and reactions	
	7.6 Describe how to	Turning out may include:	Discussion
	turn out and catch a	Safe and efficient .	
	horse	procedure	
		Individual horse     Croup of horses	
		<ul><li> Group of horses</li><li> Awareness of dangers</li></ul>	
		PPE to wear	
		<ul> <li>Positioning of horse and</li> </ul>	
		handler	
		Releasing horse	
		Catching to include:	
		Safe and efficient	
		procedure	
		<ul> <li>Approaching a horse</li> </ul>	
		Awareness of horse	
		behaviour	
		Awareness of other	
		horses in field	
	7.7 Identify a range of	Range = 3 or more	Discussion
	routine field checks	Field checks to include:	



		Guidance on the content to be	Assessment
Learning Outcome	Assessment Criteria	learnt during training and	Method
		sampled during assessment	Heliod
		Regularity of checks	
		Fencing (boundaries)	
		• Water	
		• Shelter	
		Gate and gateway	
		Ground conditions	
		Poisonous plants-	
		ragwort, oak, yew,	
		foxglove, sycamore	
8. Be able to	8.1 Explain a range of	Range = 2 or more	Discussion
provide food and	rules of feeding	Rules of feeding, may include:	
water to a horse		Feed plenty of roughage	
		Feed little and often	
		Use good quality feed	
		Feed according to	
		workload and bodyweight	
		Make changes to feed	
		gradually	
		<ul> <li>Feed something succulent</li> </ul>	
		daily (food with water	
		content for example	
		grass)	
		Avoid exercising one hour	
		after cereal-based meals	
		Maintain a consistent	
		routine	
		Practise good hygiene	
	8.2 State the	Importance to include:	Discussion
	importance of providing	Health	
	clean water to a horse	Welfare	
		Weather conditions	
		Following work	
		Amount horse drinks in a	
		day	



	Assessment Criteria	Guidance on the content to be	Assessment
Learning Outcome		learnt during training and	Method
		sampled during assessment	
	8.3 Identify a range of	Range = 3 or more	Observation
	common horse feeds	Horse feed may include:	and discussion
		Coarse mix	
		• Cubes	
		Chaff	
		Sugar beet- unsoaked	
		and soaked	
		Soaked feed	
		• Balancers	
		• Hay	
		Haylage	
		Succulents and how to	
		prepare (for example	
		carrots)	
	8.4 Identify signs of	Signs to include:	Discussion
	good and poor quality	• Appearance	
	feed	• Smell	
		Feed to include:	
		• Forage	
		Bagged feed	
	8.5 Describe how to	Preparation to include:	Observation
	prepare feed	Following instructions	and discussion
		Using a feed chart	
		<ul> <li>Soaking feed</li> </ul>	
		Soaking hay	
	8.6 Provide a haynet to	To include:	Observation
	a horse	Safe and efficient	
		procedure	
		Weighing haynet	
		Tie haynet up safely	
	8.7 State a range of	Range = 2 or more	Discussion
	methods for providing	Methods may include:	
	forage	Providing forage in the	



Learning Outcome	Assessment Criteria	Guidance on the content to be learnt during training and sampled during assessment	Assessment Method
		field • Providing forage in the stable	
	8.8 Describe how to maintain good hygiene in feed areas	May include:  Feed room  Feed store  Cleanliness  Preventing vermin  Cross contamination (for example use of supplements or medication)  Buckets and utensils  Storage	Discussion



## BHS Stage 1 Ride

The Stage 1 Ride assessment will involve you riding two horses, one after the other. You will be in a group of up to six horses and riders. The horses you ride may be forward going or laid back. There will be a caller in the arena to give you instructions for a variety of ridden exercises.

You must ride with sympathetic aids and with respect for your horse and the other riders in the arena. Riding different types of horses will help you prepare for your assessment.

The syllabus below details the content of the Stage 1 Ride. Guidance for reading the syllabus is from page 21.

Learning Outcome	Assessment Criteria	Guidance on the content to be learnt during training and sampled during assessment	Assessment Method
1. Prepare horse and tack before mounting	1.1 Check the tack for safety and comfort before mounting	Checks to include:	Observation
	1.2 Position horse in preparation for mounting	To Include:  • Lead horse  • Position horse at mounting block  • Safe positioning of horse and handler	Observation



Learning	Assessment Criteria	Guidance on the content to be	Assessment
Outcome		learnt during training and	Method
		sampled during assessment	
2. Be able to	2.1 Mount and adjust	Mounting to include:	Observation
mount and	girth and stirrups	Safe procedure	
dismount from a		<ul> <li>Control of horse</li> </ul>	
horse		Use of mounting block	
		Comfort of horse	
		Adjust girth and stirrups to	
		include:	
		Safe procedure	
		Whilst mounted	
		Comfort of horse	
		Keep feet in stirrups*	
		*Unless candidate has been	
		granted a reasonable	
		adjustment	
	2.2 Dismount and	Dismount to include:	Observation
	adjust tack	Safe positioning of horse	
		Safe procedure	
		<ul> <li>Adjust tack for comfort</li> </ul>	
		<ul> <li>Prepare horse to be led</li> </ul>	
		out of the arena	
3. Be able to ride	LEARNERS WILL BE REQUIRED TO RIDE TWO HORSES IN THIS SECTION		
horses in walk,	3.1 State the reasons	Reasons may include:	Discussion
trot and canter	for warming up and	<ul> <li>Preparation for work</li> </ul>	
under	cooling down a horse	• Recovery	
supervision		<ul> <li>Horse welfare and</li> </ul>	
		wellbeing	



Learning Outcome	Assessment Criteria	Guidance on the content to be learnt during training and sampled during assessment	Assessment Method
	3.2 Ride in a balanced and secure position with stirrups	<ul> <li>May include:         <ul> <li>Walk, trot and canter on both reins</li> <li>Maintain control when riding as part of a group or independently</li> <li>Control, position and use of short whip (75centimetres/30 inches or less)</li> </ul> </li> <li>Balanced and secure position to include:         <ul> <li>Basic security in saddle</li> <li>Non-restrictive to horse</li> </ul> </li> </ul>	Observation
	3.3 Ride showing respect and consideration for the horse and other riders	To include:  Use of sympathetic aids  Awareness of other users of the school  Following the rules of the school	Observation
	3.4 Maintain a balanced position in walk and trot without stirrups	To include:	Observation



Learning	Assessment Criteria	Guidance on the content to be	Assessment
Outcome		learnt during training and	Method
		sampled during assessment	
	3.5 Maintain a balanced	Light seat to include:	Observation
	position in trot and	<ul> <li>Adjusting stirrups for</li> </ul>	
	canter in a light seat	light seat	
		Balanced position to include:	
		Basic security in light	
		seat position	
		Non-restrictive to horse	
	3.6 Maintain a balanced	Trotting poles to include:	Observation
	position over trotting	Single pole	
	poles	Three poles in line	
		(straight line and on	
		diagonal line)	
		Balanced position to include:	
		• In light seat	
		In rising trot	
	3.7 Ride transitions	Upward and downward	Observation
	between the paces	transitions to include:	
		• Halt	
		Walk	
		• Trot	
		• Canter	
	3.8 Ride simple school	School figures may include:	Observation
	figures	Changes of rein	
		Turns and circles  Bidling a support the arrangement	
	200	Riding across the arena	
	3.9 Outline the aids for	Aids may include:	Observation and
	riding transitions and	• Leg	discussion
	turns	Rein  Redy position	
		Body position  Clear and timely aids	
		Clear and timely aids     Consistency of aids	
		Consistency of aids	



Learning Outcome	Assessment Criteria	Guidance on the content to be learnt during training and sampled during assessment	Assessment Method
	3.10 Ride on the correct trot diagonal	Correct trot diagonal to include:  • Correcting and changing diagonal when needed and when changing rein	Observation and discussion
	3.11 State the number of beats within the pace and the sequence of footfalls	Pace may include:  • Walk  • Trot  • Canter	Discussion
	3.12 Recognise correct canter leads	To include:  • Recognising if the inside foreleg is appearing to lead	Observation and discussion



## Guidance for reading the syllabus

### Learning Outcome

The content of the syllabus includes learning outcomes. These are statements that describe significant and essential learning. Learning outcomes identify what the candidate will know, understand and be able to do.

#### Assessment Criteria

The content of the syllabus includes assessment criteria. Assessment criteria identify what is expected from the assessed work. Assessment criteria should be clear, specify the standard that must be met and what evidence will be used to show achievement of the broader learning outcome.

All assessment criteria will be assessed. Candidates must achieve all assessment criteria to 'pass'.

Achieved learning outcomes can be 'banked'. The candidate is only required to resit learning outcomes that have not been achieved.

Assessment criteria are made up of two essential parts – the command verb and the subject matter:

1. 'command' = instruction

'verb' = what it is you are to do

2. 'subject matter' = the topic

At Stage 1, the command verbs used are:

Assess To judge the value of

**Describe** Paint a picture in words. Does not include reasoning

**Discuss** Talk about the topic

**Estimate** Form an approximate judgement or opinion

**Explain** A description with reasons. Often starts with 'because'



**Identify** State or recognise, usually from a visual prompt

**Outline** Identify the main features

**State** Provide information in a brief uncomplicated form

#### Guidance

Guidance offers more information about the assessment criteria. It identifies content that will be learnt during training and sampled during assessment. A candidate should be familiar with the content to prepare for assessment.

- The detail provided in the guidance gives examples of the subject content.
   When preparing for your assessment try not to limit your learning only to the points listed but work with your coach to gain a rounded view of each subject.
- Where 'to include' is stated, this means all content listed must be learnt during training and may be assessed on the assessment day.
- Where 'may include' is stated, this means all content listed must be learnt during training, along with others. Some or all may be assessed on the assessment day.
- Where a specific number in a range is stated, this means the full list must be learnt during training and a minimum of that specific number may be assessed on the assessment day.
- An assessor will decide the number of aspects in the list to be assessed. This is so they can be secure in their assessment of your knowledge and skills.

### Assessment method

How the assessor will collect evidence against the assessment criteria. At Stage 1 they will either observe the candidate carrying out a practical task or they will ask the candidate questions.



### Get in touch

Email: education@bhs.org.uk | Telephone: 02476 840508 | Website: www.bhs.org.uk

The British Horse Society is always open to feedback on how we can improve the accessibility of our documents. If you would like to share your feedback please get in touch at <a href="mailto:dei@bhs.org.uk">dei@bhs.org.uk</a>

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